

# School Transport Assistance Program for Students with Disabilities

## Parent Carer Responsibilities

Parents and Carers together with Queensland Government staff and transport providers have key roles and responsibilities in the safe transport of students to school. This information sheet explains the responsibilities of parent/carers in supporting the safe, responsible travel of their children between home and school.

You can enhance your child's experience by discussing good travel practices with your child at home and possible consequences for misconduct. It is important you are aware as a result of your child's behaviour you may be required to make amends with transport operators for any damage, soiling and subsequent vehicle time off the road.

Contact with the School Transport Assessor is required **as soon as possible** with information that may affect transport arrangements eg new address details, contact details, days/times, your child's health and well-being, concerns regarding transport arrangements.

**Parents or carers are not to approach transport operators directly to make changes** such as change of collection or drop of address or changes to days travelling.

## Conveyance

Where *Conveyance* is the Department of Education and Training approved transport assistance for your child, the allowance is paid twice a year (in the first week of holidays in June/July and December). This allowance is paid directly into your bank account by the Department of Transport and Main Roads (TMR). Please update your bank details as soon as possible at the school office.

## Category 1 – Public Transport (Bus/Rail/Ferry)

Where *Category 1* is the Department of Education and Training approved transport assistance for your child, it is your responsibility to:

- ensure transport passes (for travel between home and school) are used by your eligible child **ONLY**
- discuss good travel practices with your child at home and consequences for misconduct
- make amends with transport operators for any damage, soiling and subsequent vehicle time off the road as required

## Category 2 – Contract Transport (Minibus or Taxi)

Where *Category 2* is the Department of Education and Training approved transport assistance for your child, you have a number of responsibilities to be fulfilled for the continuation of transport arrangements.

These are:

- **ONLY** the child approved to travel on contract transport can do so
- a responsible adult (you or a person over the age of 18 with contact details provided to the operator) is ready to meet the transport driver at the specified time and place (**AM** and/or **PM** journey)
- provide any car seats or specialised equipment that your child requires to travel safely such as seatbelt harness, seatbelt buckle guards or other specialised seating. It is the responsible adults role to safely secure the child in and out of the seat. The driver will ensure the item is appropriately anchored/attached to the vehicle
- immediately contact the **transport operator AND school** as early as possible when your child is going to be **absent** due to illness, holidays etc.
- to be available for discussions about the behaviour of your child
- discuss good travel practices with your child at home and consequences for misconduct
- to make amends with transport operators for any damage, soiling and subsequent vehicle time off the road as required.

### ***Temporary Residential Accommodation***

Requests for transport assistance should be made to the school transport assessor as early as possible. **ONLY** the student is transported between school and the accommodation centre.

You are responsible for:

- the delivery and collection of medication and belongings to the accommodation centre
- transport of your child between home and the accommodation centre.

### **Further Information**

The [School Transport Assistance Program for Students with Disabilities](#) procedure provides further information regarding this program.